



BYLAWS

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April 28, 2021
For Approval By The Board

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FOR REVIEW BY THE MSCA BOARD

- (Comments in red are not part of bylaws)

MID-SUN COMMUNITY ASSOCIATION

BYLAWS

Article 1: PREAMBLE

1.1 The name of the society is the Mid-Sun Community Association hereinafter referred to as “the Association”. The Association is incorporated under the Societies Act.

1.2 The boundaries of the Association are that geographical area comprised within the City of Calgary described as Midnapore and Sundance, being generally bounded on the north by Fish Creek Provincial Park, on the east by Fish Creek Provincial Park, on the south by Stoney Trail and on the west by MacLeod Trail.

1.3 This document sets forth the Bylaws for the Association, and shall regulate the business and affairs of the Association.

Article 2: DEFINITIONS AND INTERPRETATION

2.1 Definitions

- Several definitions have been renumbered

In these Bylaws, the following words shall have these meanings:

2.1.1 “**Act**” means the Societies Act, R.S.A. 2000, Chapter S-14, as amended, or any statute substituted for it, and includes any regulations promulgated thereunder that is in effect from time to time.

2.1.2 “**Adult**” means any person of legal voting age.

2.1.3 “**Affiliated Organization**” means an organization with which the Association is affiliated under clause 6.8 that serves the needs of the Members and the Community.

2.1.4 “**Annual General Meeting**” means the annual meeting of the Members described in clause 4.1, of which at least ten (10) days’ Notice has been given.

2.1.5 “**Board**” means the board of directors of the Association.

2.1.6 “**Bylaws**” means this document, as amended from time to time.

2.1.7 “**Chairperson**” means, with respect to a meeting of the Association or the Board, the President of the Association or, in the absence of the President, the Vice-President of the Association or, in the absence of the President and the Vice-President, the Secretary of the Association or such other member of the Board as may be designated by the Majority Vote of the Board for that meeting.

2.1.8 “**Community**” means the development municipalities known as Midnapore and Sundance.

2.1.9	“Director” means a Member elected or appointed to the Board.
2.1.10	“Executive” means the executive committee of the Board, being the President, the Vice-President, the Secretary and the Treasurer.
2.1.11	“Facility” means the building that comprises the Community Centre of the Association and the associated recreational facilities.
2.1.12	“Family” means up to two registered Adults and any number of children under the age of 18 living in the same residence.
2.1.13	“Fiscal Year” means the twelve month period commencing on July 1st of a year and ending on June 30th of the following year.
2.1.14	“General Meeting” means an Annual General Meeting or a Special General Meeting, as applicable.
2.1.15	“Legally Related” means any two or more persons associated through birth, adoption, marriage or common-law agreement.
2.1.16	“Majority” means fifty percent (50%) plus one of the votes cast by Members eligible to vote who are present at the applicable meeting of the Association or the Board respectively, except as otherwise noted in these Bylaws.
2.1.17	“Member” means any Adult residing within the Community who has purchased a membership and whose annual membership dues are paid and whose membership is not under suspension.
2.1.18	“NOTICE” means notice given in writing, by letter, or by email, and delivered to the last recorded address or email address of the Member, which notice is deemed to be given when delivered to a household, or a post office, or an email box
2.1.19	“Officer” means a Director who is a member of the Executive.
2.1.20	“Policies and Procedures” means the administrative rules and practices created and amended by the Board from time to time with respect to the management and governance of the Association and the Facility, which rules and practices may elaborate on, but not be inconsistent with, these Bylaws.
2.1.21	“Special General Meeting” means a special meeting of the Members described in clause 4.2.
2.1.22	“Special Resolution” means a resolution passed:
	a) at a General Meeting of which at least twenty-one (21) days Notice has been given, specifying the intention to propose a resolution substantially in the form of the resolution presented in that Notice as a Special Resolution; and
	b) by not less than two-thirds of the votes cast by those Members as are present at that meeting.
	- This clause implies that there are not less than 3 voters

2.2 Interpretation	
2.2.1	In these Bylaws:
	a) the singular shall include the plural, and the plural shall include the singular;
	b) the word “person” shall include corporations and associations;
	c) the masculine shall include the feminine and vice versa;
	d) a capitalized derivative of a defined term shall have a corresponding meaning;
	e) any reference to a specific number of days prior to a meeting shall not include the day of the applicable meeting; and
	f) any reference to any statute or any section thereof shall be deemed to extend and apply to any amendment to such statute or section, as the case may be.
Article 3: MEMBERSHIP	
3.1 Membership	
3.1.1	A membership obtained by an individual shall entitle each of up to two Adult members of the Family to be registered as Members. Membership entitles a Member to:
	a) participate in any and all programs of the Association if eligibility and space allow;
	b) access to the activities of the Association and the use of the Facility for a discounted fee relative to persons who are not Members;
	c) the right to audit meetings of the Board, subject to clause 4.6.1;
	d) the right to participate and vote at any duly constituted General Meeting; and
	e) stand for nomination or appointment as a Director.
3.2 Fees and Register of Members	
3.2.1	The annual Membership fees shall be determined by a Majority Vote at a General Meeting from time to time, and the Membership fees most recently so determined shall continue to apply until there is a determination at a General Meeting to amend those Membership fees.
3.2.2	A register of Members shall be kept current and confidential at the office of the Association, subject to clause 7.5.

3.3 Termination of Membership	
3.3.1	Each Membership shall automatically terminate on the 30th day of June of each year.
3.3.2	Any Member whose Membership terminates may renew that Membership at any time thereafter
3.3.3	Any Member may terminate a Membership at any time by giving the Association Notice, but there shall be no reimbursement of Membership fees previously paid.
3.4 Suspension and Expulsion of Members	
3.4.1	The Board may, upon receiving a formal substantiated complaint, suspend or expel any Member from the Association for one or more of the following reasons:
	a) the Member has failed to abide by the requirements of these Bylaws;
	b) the Member has disrupted meetings or functions of the Association; or
	c) the actions or omissions of the Member have harmed the Association.
	Subject to the remainder of this clause 3.4, the Board may, by not less than two-thirds of those votes cast by the Directors present at any meeting of the Board, suspend or expel any Member from the Association.
3.4.2	The Board shall use the following process to notify a Member if it is considering the potential suspension or expulsion of that Member under this clause 3.4:
	a) the Board shall serve notice by letter to that Member of the Board's intention to consider the potential suspension or expulsion of that Member at least fourteen days prior to the meeting of the Board at which that matter is to be determined;
	b) that notice shall include the reasons why the Board is considering the potential suspension or expulsion of that Member from the Association; and
	c) that notice shall either be sent by single registered mail to the last known address of that Member shown in the records of the Association or delivered by two Officers to that address.
3.4.3	A Member being considered for suspension or expulsion from the Association shall have an opportunity to submit a written statement to the Board and to appear before the Board at the applicable meeting to address the matter. That Member may be accompanied by another person if the Member attends that meeting of the Board.
3.4.4	Except to the extent otherwise provided in the preceding portion of this clause 3.4.7, the Board shall determine the manner in which the potential suspension or expulsion of the Member will be handled, and may limit the time given to the Member to address the Board about the matter. The

	Board may exclude the Member from its final discussion of the matter, including the vote on the matter.
3.4.5	There shall be no reimbursement of membership fees previously paid by any suspended or expelled Member.
3.4.6	Any Member whose Membership has been suspended shall be eligible to renew the Membership at a time to be determined at the Board's discretion.
3.4.7	Any Member who has been suspended may, upon written application for reinstatement to the Association, be reinstated at any General Meeting, if that reinstatement:
	a) is included on the agenda for that General Meeting; and
	b) has been approved by not less than two-thirds of those votes cast by Members who are present at that meeting.
Article 4: MEETINGS	
- Article 4 has been re-ordered and renumbered	
4.1 Annual General Meeting	
4.1.1	The Board shall convene an Annual General Meeting of the Membership on or before the 31st day of December of each Fiscal Year
4.1.2	The business of the Annual General Meeting shall include:
	a) the President's report of the year's activities, including a review of the significant initiatives pursued by the Board and performance relative to the budget for the preceding Fiscal Year;
	b) the Treasurer's report and the audited financial statements of the Association for the preceding Fiscal Year, of which sufficient copies are to be available for examination and viewing of the Members present;
	c) the appointment of auditors for the upcoming Fiscal Year End, subject to clause 7.2.4;
	d) any other business of the Association, except that no vote shall be taken on any matter requiring Notice of a Special Resolution unless such Notice has been given in the manner required in these Bylaws.
	e) the election of Directors and the President, as applicable; and
4.1.3	The order of business shall be at the discretion of the Chairperson, provided that, in general, the business and reports relating to the preceding Fiscal Year shall take place before the election of the Directors.

4.2 Special General Meetings	
4.2.1	A Special General Meeting of the Members may be called from time to time as circumstances shall require or dictate, if:
	a) the Board sees fit to call such meeting; or
	b) a matter is being proposed for determination by a Special Resolution; or
	c) the President or Secretary receives a request in writing signed by not less than one-third of the Board, provided that any such request states the reason for the meeting and any motion intended to be determined at such meeting.
4.3 Board Meetings	
4.3.1	The Directors shall meet within thirty days after each Annual General Meeting to form the Board and elect its Officers, provided that the election contemplated in this clause shall not apply if the Directors have been elected to specific positions on the Board at a General Meeting.
4.3.2	The Board shall meet at least eight times each year at a regular scheduled date and time and place determined by the Directors unless otherwise designated by the President.
4.3.3	Additional meetings of the Board may be called at any time upon the instructions of the President.
4.3.4	A special meeting of the Board may be called by the Chairperson or by any two members of the Board on written request to the Chairperson.
4.4 Committee Meetings	
4.4.1	The members of all duly appointed and standing committees of the Board shall meet from time to time, or any time at:
	a) the discretion of the chairperson of each such committee; or
	b) the call of the Directors.
Original 4.4.6 Removed - Inadvertent duplicate of 4.9.8	
4.5 Deemed Attendance at General and Board Meetings	
4.5.1	If the Association chooses to make available a communication facility that permits all participants to communicate with each other during a meeting of members, any person entitled to attend such meeting may participate in the meeting by means of such communication facility in the manner provided by the Policies and Procedures of the Association. A person participating in a meeting by such means is deemed to be present at the meeting. Notwithstanding any other provision of this Bylaw, any person participating in a meeting of members pursuant to this section who is entitled to vote at that meeting may vote, in accordance with the communication facility that the Association has made available for that purpose.”

4.6 Guest Attendance at General and Board Meetings	
4.6.1	Each General Meeting of the Association shall be open to the public, except that all or part of any meeting may be closed to attendees other than Members by a Majority vote.
4.6.2	Each meeting of the Board shall be open to any Member as a guest, except that all or part of any meeting may be closed by not less than two-thirds of the votes cast by the Directors present at that meeting. Members attending the meeting as guests are non-voting and require invitation by the Board to speak.
4.7 Notice of General and Board Meetings	
4.7.1	Notice shall be given to all Members for any General Meeting. Community residents will be notified via Mid-Sun Messages and social media as appropriate.
4.7.2	Notice for any additional Board meeting shall be in any form decided by the President and in the case of a committee meeting, by the chairperson, not less than three days prior to such meeting.
4.7.3	For the purpose of sending Notice to any Member or Director for any meeting or otherwise, the address or phone number or email address of any Member shall be the last address or phone number or email address recorded in the records of the Association.
4.7.4	No error or omission in giving Notice of any General Meeting or any meeting of the Board, including any General Meeting rescheduled under clause 4.9.2, shall invalidate the meeting or make void any proceedings of the meeting, provided that this Clause shall not alter the Notice requirements of these Bylaws pertaining to a Special Resolution.
4.7.5	Any Member may at any time waive Notice of any such meeting, except Notice of Special Resolution, and may ratify any and all proceedings of the meeting.
4.8 Agendas of General Meetings	
4.8.1	The Agenda for any General Meeting shall be attached or included in the Notice of such meeting, including a resolution substantially in the form of any resolution that is to be presented as a Special Resolution at that General Meeting.
4.8.2	Only the matter(s) as set out in the Notice of meeting shall be considered at any General Meeting.

4.9 Quorum for General and Board Meetings	
4.9.1	<p>If there is no quorum at a General Meeting within fifteen (15) minutes from the appointed time for that meeting, and provided that a minimum of 2 Officers and 4 voting members (including Board Members) are in attendance:</p> <p>a) The Chairperson shall, prior to terminating the original meeting, fix a date, time and place to hold another meeting, and any business may be dealt with at the rescheduled meeting if a quorum is present (or deemed to be present hereunder) at that rescheduled meeting, provided that the Notice requirements specified in these Bylaws must be complied with if a Special Resolution is proposed for passing at that rescheduled General Meeting and</p> <p>b) If there is no quorum at the rescheduled General Meeting conducted under the preceding paragraph within thirty minutes of the time appointed for that meeting, those Members present shall be deemed a legal quorum and that meeting shall be conducted and its conclusions and resolutions shall be legal and binding as though a quorum had been present.</p>
4.9.2	<p>The quorum for the transaction of business at any Board meeting shall be a majority of the Board. If there is no quorum present at such meeting, the Chairperson may conduct the meeting, subject to the ratification of each decision made at such meeting at the next regularly called Board meeting.</p>
4.10 Voting at General and Board Meetings	
4.10.1	<p>Except for the Chairperson, each Member registered with the Association shall have one vote at any General Meeting, and where elected or appointed to the Board, at any meeting of the Board.</p>
4.10.2	<p>The Chairperson may only vote to break a tie with the exception of a decision by ballot, in which case the Chairperson must vote by ballot and not vote to break a tie</p>
4.10.3	<p>At all meetings of the Association, whether a General Meeting or a meeting of the Board, every question to be determined shall be decided by a Majority, unless otherwise required by these Bylaws, or by the Act.</p>
4.10.4	<p>A declaration by the Chairperson that a resolution has been carried or not carried, and an entry to that effect in the Minutes of the Association, shall, in the absence of dispute at the time about the declaration, be sufficient evidence of the fact without proof of the number or proportion of the votes accorded in favor of or against such resolution.</p>
4.10.5	<p>Voting shall be by show of hands unless a poll is demanded by a minimum of five Members. If not by acclamation, elections will be done by ballot.</p>
4.10.6	<p>If a poll is demanded and not withdrawn, the poll shall be taken in such manner as the Chairperson shall direct.</p>

4.10.7	No Member may vote by proxy with respect to any election or other determination being made at any General or Board Meeting.
4.10.8	Any Director may vote on a matter being determined at a meeting of the Board by Notice delivered to the President before that meeting if the matter was submitted to the Directors in the form of a resolution, together with sufficient information to enable the Directors to be reasonably informed as to the nature of that matter.
	a) The President may direct that an email vote be conducted on any matter related to the Association.
	b) Notice of an email vote giving full details of the matter to be voted upon must be made to all board members at least 2 business days in advance of the vote being taken
	c) A vote by email shall be declared valid if not less than sixty percent (60%) of Board members respond and the matter shall be declared carried or defeated on the basis of a Majority of the votes returned
	d) The results of an email vote shall be considered by the Board at its next regular meeting.
4.10.9	Notwithstanding any other provision of these Bylaws, the Board may determine any matter within its powers without a meeting on the following basis:
	a) the matter shall be submitted to the Directors, by Notice from the President, in the form of a resolution, together with sufficient information to enable the Directors to be reasonably informed as to the nature of that matter;
	b) each Director shall cast a vote with respect to that resolution within three days after delivery of that Notice or by such later date as is specified in that Notice;
	c) any such vote shall be binding on the Board as if it had been conducted at a meeting of the Board unless a Director objects, by Notice to the President and Secretary not later than two days following receipt of that Notice, to that matter being determined without a meeting of the Board.
	d) A resolution in writing signed by all of the Directors personally shall be valid and effective as if it had been passed at a duly constituted meeting of the Board.
	e) The President shall promptly notify the Directors of the result of any vote by Notice under this clause following the expiry of the applicable response period, and the results of any such vote conducted by Notice shall be included in the minutes for the next meeting of the Board.
	f) If there is an objection under Paragraph (c) of this clause to the determination of a matter without a meeting, the President shall promptly convene a meeting of the Board to deal with that matter, and

all votes cast by the other Directors by Notice with respect to that matter shall be void.
4.11 Minutes of General and Board Meetings
4.11.1 Minutes shall be taken and recorded at each General Meeting and each Board meeting. The original copy of the minutes shall be filed at the office of the Association.
4.12 Adjournment of General and Board Meetings
4.12.1 Any meeting may be adjourned to a specified date and time with a Majority vote.
4.12.2 The adjourned meeting shall conduct only the unfinished business from the original meeting, provided that no adjourned meeting shall determine any matter requiring approval through a Special Resolution unless the Notice requirements specified in these Bylaws for a Special Resolution are complied with for that adjourned meeting.
4.12.3 Subject to clauses 4.12.1 and 4.12.2, no Notice is required for the adjourned meeting.
Article 5: ELECTION OF DIRECTORS
5.1 Number of Directors
5.1.1 The Board shall consist of not fewer than four (4) and not more than fifteen (15) Voting Members and shall be elected on the basis prescribed under this Article 5 by those Members as are present at the Annual General Meeting.
5.2 Nominations
5.2.1 The nominating committee, at the applicable time, shall solicit and present a list of nominated candidates for election to the Board.
5.2.2 Further nominations for the Board may be made by any -Member from those Members present at the Annual Meeting.
5.3 Elections by Plurality Vote
5.3.1 Insofar as an election is not by acclamation, the outcome of the elections shall be determined by a plurality vote, such that the Member who receives the most votes is elected to the applicable position on the Board to which that election pertains or those Members receiving the most votes are elected to the corresponding number of positions on the Board, as applicable.
5.4 Term and Limitations on Successive Terms
5.4.1 Subject to clause 6.3, the Directors so elected and appointed shall form the Board and each such Director shall hold office until the next Annual General Meeting.

Article 6: GOVERNANCE	
6.1 Board of Directors	
6.1.1	Each Director shall be a Member of the Association at the time of election or appointment and throughout the Director's term as a Director. A Director cannot be an employee of the Association.
6.1.2	If fewer than four (4) Directors are elected at the Annual General Meeting, the Board shall have the power to appoint additional Members to the Board, to the maximum of fifteen (15), upon attaining not less than two-thirds of the votes cast by the Directors present at any duly constituted Board meeting.
6.1.3	Vacancies on the Board, however caused, may be filled by the Directors if they see fit to do so, as long as a majority of Directors remains in office, in which case each such vacancy shall be filled at the next Annual General Meeting. However, if there is not a quorum of Directors, the remaining Directors shall promptly call a Special General Meeting to fill the vacancies
6.1.4	Subject to clause 7.6, the Board shall serve without remuneration, and no Director shall directly or indirectly receive any profit for acting as a Director, provided that a Director may be paid reasonable expenses incurred by the Director in the performance of the applicable Board duties.
6.1.5	No Director or Directors shall take it upon themselves to commit the time, resources, or finances of the Association, the Board or, if applicable, the Association's staff without prior approval of that commitment at a duly constituted meeting of the Board.
6.2 Powers and Duties of the Board	
6.2.1	The Board shall have and exercise all the powers of the Association as fully and completely as the Association could at a General Meeting, subject always, however, to the provisions of these Bylaws, and the Act. Subject to the foregoing, the powers and duties of the Directors shall include (but not be limited to):
	a) promoting the objects of the Association;
	b) promoting Membership in the Association;
	c) issuing Memberships in the Association and collecting the associated Membership fees;
	d) holdings meetings as herein set forth;
	e) maintaining and protecting the assets and property of the Association;
	f) making Policies and Procedures from time to time for the operation of the Association and the Facility, with such Policies and Procedures being recorded in an organized manner in the Association's records;
	g) approving an annual budget for the Association, subject to clause 7.2;

	h) undertaking, through whatever means the Board determines is advisable, to further the financial position of the Association, including fundraising activities,
	i) Appoint Officers and Agents and authorize the employment of persons as they deem necessary, to carry out the objectives of the Association. Such Officers, Agents and employees will have the authority and will perform the duties as may be assigned by the Board.
	j) ensuring that all books and records of the Association required to be created and maintained by these Bylaws, by the Act, by any other applicable statute or law are regularly and properly kept, including an updated register of Members;
	k) ensuring that all policies of insurance required to be maintained by the Act, and other applicable statute or law, are acquired and maintained
	l) causing minutes to be kept of each General Meeting and each meeting of the Board;
	m) managing, selling, leasing, disposing of or otherwise dealing with the property of the Association, and entering into contracts on behalf of the Association;
	n) filing such returns, reports and other materials as are required to be submitted under the Act, other statutes or laws; and
	o) having the authority to appoint a Past President to serve in an advisory capacity and to provide continuity to the Board, provided that the Past President shall be a non-voting member of the Board and shall perform such duties as may be assigned by the Board.
6.3 Removal of a Director	
6.3.1	Notwithstanding clause 5.4, a Director shall be automatically removed from office who:
	a) resigns by giving Notice to the secretary; or
	b) ceases to be a resident of the Community, or
	c) is absent from more than 3 meetings of the Board in one fiscal year Fiscal Year, if the Board determines, by Majority vote, that such Director is to be removed from the Board, or
6.3.2	Subject to the other provisions of this clause 6.3 Board shall have the power by not less than two-thirds of votes cast by the Directors present at the applicable Board meeting to remove any Director from office:
	a) who fails to act in concert with the Objects of the Association, or the goals and resolutions of the Board;
	b) whose conduct is determined to be improper, unbecoming or likely to discredit or endanger the interest or reputation of the Association; or

	c) who willfully breaches these Bylaws, and Policies and Procedures of the Association.
6.3.3	No Director shall be removed from office without having been notified in writing of the applicable charge or complaint and without having been given the opportunity to be heard or to submit a statement in writing at the Special Board meeting called for that purpose. That Director may be accompanied by another person if the Director attends that meeting of the Board.
6.3.4	A Director whose removal from office has been recommended shall be notified of the proposed removal and the basis thereof at least ten days prior to the called meeting of the Board, and shall be automatically suspended from office until the resolution is dealt with at that meeting. That notice shall either be sent by single registered mail to the last known address of that Director shown in the records of the Association or delivered by two Officers to that address.
6.3.5	The resolution as decided by the Board is final, subject to clause 4.2.1(c).
6.3.6	Any Director removed from office shall not be eligible to stand for election or appointment to the Board for a period of two years from the date of removal.
6.4 Officers of the Board	
6.4.1	Except insofar as the Directors have been elected to specific positions on the Board at an Annual General Meeting, the Directors shall elect, by Majority Vote, the Officers, and the Board shall appoint, from amongst the members of the Board, whatever additional members of the Executive may be required. The Board may appoint any vacant office as required to complete the term from amongst the members of the Board.
6.4.2	The Officers of the Association shall consist of the President, Vice-President, Secretary and Treasurer.
6.4.3	There shall be no limit to the number of consecutive terms to which officers are appointed.
6.4.4	Two or more persons who are Legally Related may not be Officers at the same time.
6.5 Duties of the Officers of the Board	
6.5.1	The President shall:
	a) be responsible for the general supervision of the Association;
	b) chair all meetings of the Association, the Board and the Executive;
	c) act as the official spokesperson for the Association, but may delegate such authority to the Vice-President or such other member of the Board as is reasonably appropriate in the particular circumstances;
	d) be the principal signing authority on all contracts, official documents and correspondence of the Association, and a designated signing authority on all bank accounts of the Association;

e) attend as many functions as possible that will foster and grow the relationship of the board with-in the Community.
f) be a member of the Executive and the Board; and
g) carry out other duties pertaining to such office, and such other duties as may be assigned by the Board.
6.5.2 The Vice-President shall:
a) assist the President generally in the performance of the President's duties;
b) assume the powers and duties of the President in either the temporary or permanent absence of the President, including serving as Chairperson at all meetings in the absence of the President;
c) be a member of the Executive and the Board;
d) be a designated signing authority on all bank accounts of the Association and, with the Secretary, on all contracts to be entered into on behalf of the Association in the absence of the President or at the direction of the President;
e) with the Secretary, authenticate the official use of the seal of the Association in the absence of the President or at the direction of the President;
f) chair a standing committee, or represent ad hoc committees at meetings of the Board or Executive, as appropriate in the circumstances; and
g) carry out such other duties as may be assigned by the Board.
6.5.3 The Secretary shall:
a) attend each General Meeting and each meeting of the Board and the Executive and ensure accurate minutes are kept of such meetings;
b) be a member of the Executive and the Board;
c) carry out such other duties as may be assigned by the Board.
6.5.4 The Treasurer shall:
a) provide a monthly report to the board of revenues and expenditures and financial position;
b) ensure that an audited financial statement for the preceding Fiscal Year is prepared by the appointed auditors and presented at the Annual General Meeting;
c) be a member of the Executive and the Board;
d) be a designated signing authority for all bank accounts of the Association and, in the absence of the President and the Vice-President or at the direction of the President, all contracts to be entered into on behalf of the Association;

	e) chair any finance committee created as a standing committee by the Board; and
	f) carry out such other duties as may be assigned by the Board.
6.6 Other Committees of the Board	
6.6.1	The Board may appoint standing or ad hoc committees to assist the Board in its decisions, including such committees as a finance committee, a fundraising committee, a committee to assess traffic issues affecting the Community, a committee to assess land use planning and development affecting the Community, a social committee, a sports committee, a garden committee and a nominating committee.
6.6.2	Subject to clause 5.2 the Nominating Committee shall be a standing committee. It shall be responsible for the recruitment of appropriate candidates for presentation to the Membership for election.
6.6.3	The chairperson of any committee shall be a Director of the Board.
6.8 Affiliated Organizations of the Association	
6.8.1	Upon approval of the Board, the Association may affiliate with any other organization. All positions taken by the Affiliated Organization, which in any manner are designed to represent the Association, must be presented to and approved by the Board prior to use.
6.8.2	If an Affiliated Organization is determined by the Board, at any time, to be representing the Association without its approval, the Board, by not less than two-thirds of votes cast, shall terminate the affiliation.
Article 7: FINANCE AND OTHER MANAGEMENT MATTERS	
7.1 Registered Office	
7.1.1	The office of the Association shall be located within the City of Calgary.
7.2 Finance and Audit	
7.2.1	The Officers designated under these Bylaws shall be the signing authorities on the Association's bank accounts.
	a) The Officers may designate a Director to be one of the signing authorities
	b) Two signatures are required on all cheques, and all cheques must be signed by either the President or the Treasurer unless otherwise authorized by them. However, any cheque payable to a Director or to a person with whom a Director is Legally Related shall not be signed by that Director.
7.2.2	Acceptance and approval of the budget is approval of any expenditure therein.
7.2.3	The Association may not borrow any funds totaling in excess of \$50,000.00 without specific authorization through a Special Resolution. The Board may borrow funds not exceeding in total that amount if the Board, by not less

	<p>than two-thirds of the votes cast by the Directors present at the applicable Board meeting, has approved:</p> <p>a) that financing; and</p> <p>b) the purpose for which the funds will be used; and</p> <p>c) a plan whereby that loan will be paid in full within ninety days after the receipt of the funds.</p>
7.2.4	<p>The books, accounts and records of the Association shall be audited annually by a duly qualified auditor elected for that purpose at the Annual General Meeting. The Board will determine any remuneration for such services in the discretion of the Board acting reasonably. However, any such auditor may not be:</p>
	<p>a) a Director;</p>
	<p>b) a Legally Related Person to a Director; or</p>
	<p>c) any person who is a business partner or employee of a Director.</p>
7.3 Seal	
7.3.1	<p>The seal of the Association shall be under the control of the Directors and the responsibility for its custody and use from time to time shall be determined by the Directors.</p>
7.4 Minute Book	
7.4.1	<p>The Secretary or other Officer directed by the Board, shall maintain and have charge of the Minute Book of the Association and shall record or cause to be recorded in it the minutes of all proceedings of all General Meetings and meetings of the Board.</p>
7.5 Inspection of the Books and Records	
7.5.1	<p>Subject to any limitations on the disclosure of personal information under the Personal Information Privacy Act (PIPA), Bill 44, the books and records of the Association may be inspected by any Member at any time at the registered office of the Association on the basis set forth in this clause 7.5.</p>
7.5.2	<p>Any Member wishing to inspect the books or records must give reasonable Notice and arrange a time reasonably satisfactory to the President or Secretary.</p>
7.5.3	<p>All financial records of the Association are open for inspection by the Members.</p>
7.5.4	<p>Other records of the Association are open for inspection, except for records that the Board designates as confidential.</p>
7.5.5	<p>Each Director shall at all times have access to such books and records.</p>

7.6 Liability and Indemnification	
7.6.1	Each Director of the Association shall be deemed to have assumed office on the express understanding, agreement and condition that each Director, former Director and any person acting as a designated representative of the Association (and the respective heirs, executors, administrators and estate of each such person) shall from time to time and at all times be indemnified and saved harmless by the Association from and against:
	a) all costs, charges and expenses whatsoever which such person sustains or incurs in or about any action, suit or proceeding that is brought, commenced or prosecuted against that person for or in respect of any act, omission, decision or matter whatsoever in or about the performance of that person's duties; and
	b) all other related costs, charges and expenses in respect to any such act, omission, decision or matter, including, without limitation, reasonable legal costs on a solicitor and its own client basis.
	However, the indemnification granted in this Clause shall not apply insofar as the act, omission, decision, matter or those costs, charges or expenses pertains or results from the fraud, dishonesty, or bad faith of that person. The Board shall acquire and maintain such insurance coverage as the Board reasonably regards as appropriate to enable the Association to fulfill the responsibilities set forth in this Clause.
7.6.2	No Director shall be liable for the acts or omissions of any other Director or employee of the Association, or shall be responsible for any loss or damage due to bankruptcy, insolvency or wrongful act of any person, firm, or corporation dealing with the Association, and no Director shall be liable for any loss due to an oversight, error in judgment or an act or omission in that Director's role for the Association, unless and to the extent that the act or omission is due to fraud, dishonesty or bad faith.
7.6.3	Each Director may rely on the accuracy of any statement or report prepared by the auditor(s) of the Association. No Director may be held personally liable for any loss or damage as a result of relying in good faith on that statement or report.
7.6.4	No Member shall be liable in the Member's individual capacity for any debt or liability of the Association.
Article 8: AMENDMENTS	
8.1 Changes	
8.1.1	These Bylaws shall not be rescinded, altered or added to except by Special Resolution passed at a General Meeting.

8.2 Conflicts
8.2.1 If there is any conflict between the Act and any part of these Bylaws, the provisions of the Act, as applicable, shall prevail and shall have the effect of amending these Bylaws to the extent necessary to remedy that conflict without any action on the part of the Association.
8.3 Questions
8.3.1 Any question of procedure not provided for in these Bylaws or the Act shall be decided upon by the Board.
Article 9: RULES OF ORDER
9.1 Roberts Rules Of Order
9.1.1 Insofar as they are not inconsistent with these Bylaws or any special rules of order of the Association, parliamentary procedures respecting the management of meetings conducted under these Bylaws shall be governed by the then current edition of Roberts Rules of Order-Newly Revised.
Article 10: DISSOLUTION
10.1 Voluntary Dissolution
10.1.1 The Association shall be dissolved voluntarily if a Special Resolution to that effect is passed by the Association
10.2 Disposition To Members
10.2.1 The Association may not pay any dividends or distribute its property among its Members.
10.3 Disposition Of Gaming Assets
10.3.1 At the time of dissolution funds held in the Gaming Account or Consolidated Gaming Account or assets purchased with gaming proceeds will be returned or distributed to another charitable organization with the approval of the Alberta Gaming and Liquor Commission Board.
10.4 Disposition Of Other Association Assets
10.4.1 If the Association is dissolved, any funds or assets remaining after paying all debts of the Association shall become the property of the City of Calgary.